

ROUTING AND TRANSMITTAL SLIP

Date

13 Jan 87

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. ADDA		<i>[Signature]</i>	13 JAN 1987
2. DDA		<i>[Signature]</i>	
3. Sue (For Xeroxing)		<i>sd</i>	
4. DDA/Registry			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, dispositions, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EXA/DDA	Phone No.

5041-102

* U.S.G.P.O.: 1983 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

DDA 87-0061

JAN
21 1987

STAT

MEMORANDUM FOR:

Senior Inspector, OIG

FROM:

William F. Donnelly
Deputy Director for Administration

SUBJECT:

Thanks

STAT

1. I received your memo of 5 January 1987 tendering your resignation as Chair of the Fine Arts Commission. Naturally, I am sorry to see you leave because I have enjoyed our good working relationship. Under your very capable leadership the Commission has grown in influence and has made valuable contributions to our working places. However, your reason for resigning is quite understandable; at times in the past I have also had to leave groups which I truly enjoyed in order to devote more time to my primary tasks.

2. I appreciate the talent, effort and leadership which you gave so willingly to the Commission. It will not be easy to find an individual who can replace you. Thanks again for your excellent work on the Fine Arts Commission.

STAT

William F. Donnelly

STAT

ORIG: EXA/DDA:

Original - Addressee

1 - DDA Subject

1 - DDA Chrono

1 - EXA/DDA Chrono

45-6